

# Registration Information

## Registration Policy

**Registrations must be prepaid.** Registrations will be accepted by FAX at (416) 642-0424 and at the Ontario Bar Association address shown on the Registration Form. A credit card number must accompany all faxed registrations. Walk-in registrations will be accommodated only if accompanied by credit card or cheque. Seating and meal preference, if applicable, will be given to prepaid registrants.

## Refunds and Cancellations

Course fee is refundable (less \$25.00 plus HST) **if notice is received in writing five business days before the course.** We reserve the right to cancel or reschedule courses, refuse admission, or change speakers, location or content. No refunds will be made if notification is received after August 20, 2010. Please note that a CBA member in the same category may attend in your place. If the delegate is not a CBA member s/he will be required to pay the difference in fee. The OBA HST registration number is R100760495.

## Fee categories

**CBA Member** - A member in good standing of the Canadian Bar Association

**CBA Student Member** - CBA Law Student OR Articling and Bar Admission Candidate

### Non-Member

**Phone:** 1-800-668-8900 • (416) 869-1047 *Have your credit card handy.*

**Fax:** (416) 642-0424 *Credit card number MUST accompany faxed registrations.*

**Internet:** [www.SoftConference.com/oba](http://www.SoftConference.com/oba)

**Mail:** Ontario Bar Association, 300-20 Toronto St., Toronto, Ontario, M5C 2B8

# Registration

## Excelling at Articles 2010 Surviving and Thriving During Your First Year

Friday, August 27, 2010 - 9:00 am to 1:30 pm

Name: \_\_\_\_\_

Membership #: \_\_\_\_\_ Firm: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Bus. Tel #: ( ) \_\_\_\_\_ Fax #: ( ) \_\_\_\_\_

Email: \_\_\_\_\_

**Payment** (registrations must be prepaid)

Cheque  Visa  Mastercard

**Credit Card Number:** \_\_\_\_\_

**Expiry Date:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

### REGISTRATION FEES:

[includes CD-ROM of materials, refreshments and working lunch]

**London: August 27, 2010**

Delta London Armouries | 325 Dundas St.

#### MEMBER OF CBA/OBA

**Law Students \***  
\$90 + \$11.70 HST = \$101.70

**Articling Student**  
\$115 + \$14.95 HST = \$129.95

#### NON-CBA/OBA MEMBER

**Law Students \***  
\$90 + \$11.70 HST = \$101.70

**Articling Students \*\***  
\$145 + \$18.85 HST = \$163.85

HST #R100760495 - HST for Ontario Registrants

\* Law School Student membership in Ontario is **complimentary.**  
Go to [www.oba.org](http://www.oba.org) & **JOIN US!**

\*\* Special discounted pricing which includes membership fee

Excelling at Articles is also being presented in Ottawa on August 26, 2010 and in Toronto on August 26, 2010.  
Separate registration forms are available from the OBA or the Local Law Association for both these programs.

#### CONTACT INFORMATION CONSENT

The OBA's programs may be supported by preferred suppliers, sponsors and exhibitors. Subject to the following paragraph, I understand that the provision of contact information on this registration form constitutes my consent to such information being disclosed to the preferred suppliers, sponsors, exhibitors, speakers or attendees of this program. For further information about the CBA's and OBA's treatment of contact information, see Members Privacy Policy at [www.cba.org](http://www.cba.org) or [www.oba.org](http://www.oba.org).

By checking this box , I do not wish my contact information disclosed to the preferred suppliers, sponsors, exhibitors, speakers or attendees of this program.

## Excelling at Articles 2010 Surviving and Thriving During Your First Year

Friday, August 27, 2010 9:00 am to 1:30 pm  
Delta London Armouries | 325 Dundas St. | London, ON



ONTARIO  
BAR ASSOCIATION  
A Branch of the  
Canadian Bar Association



This essential program will provide practical tips and advice to help you make the most of your articling experience. The program focuses on private practice in a non-criminal law setting, although it will apply (to varying degrees) to public practice, in-house practice and criminal practice. Judges and/or masters, seasoned lawyers and those fresh from the trenches will discuss topics such as the articling student "attitudes and characteristics to display", practice management, networking, court and life after articling. If you want practical tips from those with experience, **this** is the program to attend.

Co-Chairs:

**Lianne J. Armstrong, Cohen Highley LLP, London**

**Jennifer J. Quick, Cohen Highley LLP, London**

**In other regions:**

**Ottawa – August 26, 2010**

**Toronto – August 26, 2010**

**Registrations available  
through the OBA and your  
Local Law Association.**

Program includes lunch and a link to electronic program materials.

# Excelling at Articles 2010

## Surviving and Thriving During Your First Year

Friday, August 27, 2010 - 9:00 am to 1:30 pm

9:00 am **Introduction**

9:05 am **PEOPLE AND PRACTICE**

(a) Don't Be Noticed for the Wrong Reasons!

- Qualities to show, attitudes to exhibit and perceptions to avoid
- Learning the "culture" of the firm and the local legal community
- Working for, understanding and dealing with lawyers, clerks, assistants, students and other people in your office

**Speaker TBA**

(b) **Mentoring and Networking**

- Where to find mentoring
- "I'm busy. Why should I network?"
- Ways of networking
- Branding and marketing yourself

**Paula Puddy, Vantage Professional Development**

(c) **Practice Management and How to Avoid Trouble**

- Time management
- Conflict resolution
- Docketing practices
- Calendar maintenance
- The all important paper trail
- What to do if...

**Lisa Weinstein, LawPRO**

10:05 am **BREAK**

10:20 am **CLIENTS**

- Managing expectations
- Defining the lawyer's role and the client's role
- Corporate clients versus individual clients
- Reporting to clients
- The "I don't know. What would you do?" client

**Angelo D'Ascanio, Cohen Highley LLP**

10:40 am **COURT**

(a) Motions Court (Civil and Family)

- When, where and how
- The current practices
- "Express" motions
- Special appointments

**Ian Wright, Scott, Petrie, Brander, Wright & Bell LLP**

**Lisa Walters, Miller Thomson LLP**

(b) **Advocacy and Courtroom Etiquette**

- Advocacy with written material
- Advocacy in the courtroom
- Civility
- Referring to judges inside and outside of the courtroom
- What not to do (aka don't vex the judge)

**Speaker TBA**

**RESEARCH AND WRITING**

- How to be efficient and effective in your research and drafting
- Common mistakes

**Sandra Drozd, Lerner LLP**

**SMALL CLAIMS COURT**

- How to prepare yourself, the client, and the file
- What to expect at pre-trial meetings and at trial
- Dealing with unrepresented litigants

**Lindsay Lake, Cohen Highley LLP**

12:00 pm **BREAK TO PICK UP LUNCH**

12:20 pm **LIFE AFTER ARTICLING**

- Career Counselling 101

**Shauna MacDougall, Director, Legal Affairs, 3M**

**Michael McEachren, Public Prosecution Service of Canada**  
(London Integrated Proceeds of Crime Unit)

**John Peters, Sole Practitioner**

**David Swift, Partner, Harrison Pensa LLP**

**Stephen Taran, TVA, The Legal Outsourcing Network**

**Brad Wallace, Member, Landlord and Tenant Board**

1:30 pm **PROGRAM CONCLUDES**

## CBA-OBA Membership

Excelling at Articles is one of the many quality Professional Development (PD) programs offered by the OBA that can help you make a confident move from law school to the law office. OBA programs help you learn the nuts and bolts of your chosen field and ensure you stay up-to-date after being called to the Bar.

By joining the CBA-OBA, you belong to an established group of lawyers, judges and students from across the province. Your contact list grows and broadens when you take the opportunity to connect with leaders in the profession and meet new lawyers who have faced your challenges. Many professional acquaintances that begin at the OBA become life-long friendships.

**Student members receive all of the valuable benefits that membership offers:**

- **Leadership and networking opportunities**
- **Two free Section Enrollments**
- **Student member prices for PD programs**
- **Briefly Speaking, OBA's bimonthly magazine**
- **CBA's National magazine annual student edition**
- **Online practice tools and career tips on CBA PracticeLink**
- **Significant member savings on car insurance, phone and call plans, entertainment, attractions and optical**

**What are Sections?** OBA Sections are practice-specific groups that hold frequent educational programs and produce informative newsletters. In particular, Young Lawyers Division Section programs provide career advice and social opportunities for new lawyers. Students get involved and get noticed when they participate in Sections.

Success really is what you know and who you know – CBA-OBA can give you that opportunity and more! For more information, please contact OBA Membership at [membership@oba.org](mailto:membership@oba.org).