

The Middlesex Law Association

GROUND FLOOR, UNIT "N"
80 DUNDAS STREET WEST
LONDON, ON N6A 6A1
TELEPHONE: (519) 679-7046
FAX: (519) 672-5917
library@middlaw.on.ca

APPLICATION FOR USE OF LAWYERS' LOUNGE

Organization/Firm/Group: _____.

Contact Name: _____

Address: _____

Telephone: _____.

Nature of Meeting: _____.

Date of Use: _____ Time of Use: _____.

The Release and Indemnity form must be completed prior to your use of the lawyers' lounge.

The lounge can only be accessed through the Ground Floor Library.

The lounge must be left in the same condition it was in immediately prior to use. All furniture must be returned to its original place, and any items placed in the refrigerator must be removed. Please turn off the lights and television/VCR upon leaving and remove any garbage.

If your function is being held after 5:00 p.m., you must ensure that arrangements have been made with the building management. You can call the Building Manager at 679-7192 or his assistant at 679-7198. A list of all people attending your function must be left at the security desk on the main floor, prior to use. Your failure to do so may result in a denial of access to the lounge by security staff. If you intend to serve alcohol at your function, you must obtain the consent of the Building Manager.

Not reviewed as of May 2012

MIDDLESEX LAW ASSOCIATION

Policy Regarding the Use of the Lawyers' Lounge

RELEASE AND INDEMNITY

The undersigned, on my own behalf and on behalf of any group, organization or association which I represent, and on behalf of my heirs, executors, administrators and assigns, in consideration of the use and occupation of the Lawyers= Lounge do agree to release, discharge and indemnify the Middlesex Law Association, its members, trustees, officers, directors, agents, employees, successors and assigns from all actions, causes of action, suits, debts, demands, and all other liabilities of any kind existing now or which are not now known or anticipated but which may arise in the future out of or in any way related to, my use or occupation, or my group=s use or occupation, of the Lawyers' Lounge on _____(date of use or occupation).

The undersigned, on my own behalf and on behalf of any group, organization or association which I represent, do also agree to indemnify the Middlesex Law Association, and/or assume responsibility, for any physical damage that may occur to the Lawyers' Lounge, including fixtures, furnishings and equipment, which occurs during my/our use or occupation of the Lawyers' Lounge.

The undersigned have read over the above release and indemnity and understand its terms and conditions.

Date: _____

Witness

Name